SOP: QUAL\_SOP\_001\_1

E-LEARNING API

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# **Purpose**

The E-Learning API Standard Operating Procedure provides a quality learning system for a consistent and coordinated approach to acquire knowledge with less cost.

# **Scope**

This SOP applies to all staff, including Executives, managers, trainers/ educators and staff administering learning and development activities. It also applies to staff who provide training to volunteers, contractors, consumers, students.

# **Responsibility**

**Users**

• Take responsibility for identifying your learning needs and completing your education requirements

# **Definition**

* **ELearning:** Any learning material presented in an electronic format.
* **Authors:** Providing education or training either as a primary or secondary function in a variety of specialities.

# **Procedure**

## 5.1 **Creating a course**

Create a course by giving data such us Name, duration, Price, Category

## 5.2 **Update a course**

Can update any course in terms of price, duration, contents

## 5.3 **Delete course**

Delete a course by delete option

## 5.4 **Read courses**

It is possible to list all the available courses based on any criteria

# **Abbreviations**

# **References**

# **Annexures**

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